

## **STUDENT DISCIPLINE AND CONDUCT BYELAWS**

### **1. Preamble**

Bharata Mata College is committed to fostering a learning environment grounded in mutual respect, academic integrity, and social responsibility. These byelaws ensure discipline, accountability, and orderly conduct by all students, aligned with University, UGC, and State regulations.

### **2. Scope and Applicability**

These byelaws apply to all students admitted to the college (regular, self-financing, full-time, or part-time), both on and off-campus. Disciplinary jurisdiction extends to academic buildings, hostels, library, sports complex, field visits, and any college-affiliated activity or program.

### **3. General Conduct Guidelines**

- Students must exhibit the highest standards of behavior, integrity, and respect.
- Use of abusive, obscene, or threatening language, or any form of physical/mental harassment is prohibited.
- Insubordination, disrespect to faculty/staff, or disorderly behavior in or outside the classroom is not tolerated.
- Damaging college property or indulging in anti-social/illegal acts is punishable.
- Students shall not participate in political or communal activities on campus.
- Organizing events, meetings, tours, or group activities requires prior written approval from the principal.
- Identity cards must be worn visibly at all times within the campus.
- Students must leave the campus by 5.00 p.m. unless they are engaged in an activity approved by the principal.
- Students must maintain discipline and order within the campus.

- They must not post notices, pamphlets, or scribble on walls, furniture, or blackboards.
- Any act of vandalism or damage to college property will invite disciplinary action.
- Outsiders are not allowed in the campus without permission.
- Students should not bring outsiders into the campus without approval of the authorities.

#### **4. Academic Discipline**

- Every student is expected to attend classes regularly.
- Leave of absence should be supported by a written request from the parent/guardian/warden and countersigned.
- If the absence exceeds three consecutive days, a medical certificate must be produced.
- Absence without leave for ten consecutive working days will result in the student's name being removed from the rolls. Readmission may be granted only on payment of dues and fine.
- A minimum of 75% attendance is required to appear for the University Examination.
- Students must avoid plagiarism, cheating, and unfair means in assessments.

#### **5. Campus Behaviour and Discipline**

- Loitering during lecture hours is discouraged; students without class should use the library or common areas silently.
- Library and classrooms are mobile-free zones; phones must be switched off/silent.
- Students must not use the college's name or address for personal communication.
- Disruptive behavior such as shouting slogans, blocking classes, or unauthorized assemblies is strictly prohibited.
- On guest lecture days, court visits, debates, or formal events, students must wear black and white formals.

## **6. Examination Rules**

- Students must enter the examination hall 15 minutes before the commencement of the exam.
- Hall ticket and ID card must be carried for all examinations.
- Mobile phones, electronic devices, books, and bags are strictly prohibited in the hall.
- Any malpractice during examination will lead to cancellation of examination and disciplinary action.

## **7. Prohibited Conduct (Illustrative)**

### **A. Category I (Minor Offenses):**

- Using mobile phones in class/library.
- Not wearing ID card.
- Aimless loitering during class time.
- Not disclosing identity when asked.
- Improper parking or littering.
- Habitual absenteeism.
- Putting up notices anywhere on the campus without prior approval.
- Placing any paper, periodical, or book in the Reading Rooms or circulating them without sanction.
- Working in the campus for any organization outside the college without approval.
- Being on the campus one hour before or after working hours without prior sanction of the principal.

### **B. Category II (Major Offenses):**

- Repeated minor violations.
- Substance abuse (alcohol/drugs).
- Physical fights, threats, ragging, sexual harassment.
- Forgery, impersonation, theft, or vandalism.

- Posting defamatory content on social media.
- Participating in or promoting unlawful protests or strikes.
- Any specific political party–related activities inside the campus.
- Convening or attending unauthorized meetings within the college buildings or campus.
- Setting up entertainments or organizing social functions without approval.
- Using megaphones or loudspeakers on the campus.
- Gambling, forgery, impersonation, or misbehavior will result in strict action.
- Misconduct towards women students or staff will be treated as a serious offense.
- Inviting persons not approved by the Principal or Council of Heads of Departments for any function in the college.
- Collecting subscriptions of any kind without sanction.
- Leading, partaking in, or promoting propaganda or protests called for by political organizations.

### **8. Disciplinary Measures**

Based on the gravity of the offense, any of the following may be imposed:

#### **A. For Category I Violations:**

- Warning/Admonition
- Temporary suspension from class/library
- Fines
- Withdrawal of privileges (scholarships, hostel, library access)

#### **B. For Category II Violations:**

- Suspension/Rustication (up to 2 semesters)
- Cancellation of admission
- Withholding of certificates (Subjected to severity)
- Fines
- Expulsion

- All penalties shall be decided by the principal based on recommendations from the Disciplinary Committee/Proctorial Board.

### **9. Disciplinary Authority**

The principal has the authority to impose disciplinary action, including suspension or permanent removal from the rolls, against students who violate the rules.

The decision of the principal shall be final in all matters related to discipline.

### **10. Appeals**

Students may appeal to the College Disciplinary Committee or MGU grievance redressal forum, as applicable. Appeals against expulsion or major punishments must be filed within 10 working days of receiving the order.

### **11. Special Guidelines**

- Use of drugs, smoking, consumption of alcohol, or gambling within the campus is strictly forbidden.
- Ragging is a criminal offense. Any student found guilty shall be expelled and prosecuted under the Kerala Prohibition of Ragging Act, 1998.
- Posting defamatory or communal content online may result in suspension and legal action.

### **12. Code of Dress**

- Students must maintain modest and decent attire.
- The prescribed uniform must be worn on the allotted days

### **13. Interpretation and Amendment**

Any doubt or dispute regarding the interpretation of these byelaws shall rest with the principal, whose decision shall be final. The college reserves the right to revise these rules in compliance with UGC, MGU, and Government of Kerala regulations.